Collier County and City of Naples

- **Step 1.** Get the GI-BMP Certificate. (For more information see below.)
- **Step 2.** Bring a copy of your GI-BMP certificate to the business tax receipt office (2800 N Horseshoe Dr. or 2348 Immokalee Rd.) when obtaining your occupational license.
- **Step 3.** Apply for the Limited certification for urban landscape commercial fertilizer applicator. (For more information see below.)

City of Marco Island

- **Step 1.** If primary location of business is from an office or home on Marco Island, a Home Occupation Letter of Zoning Compliance is required. Please contact the Marco Island Zoning Technician, at 239-389-5000. The initial fee is $60.00 and yearly renewal is $15.00. Cash or Checks payable to the City of Marco Island.
- **Step 2.** Complete the steps for Collier County (above).
- **Step 3.** Complete the City of Marco Island annual landscaper certification application.
- **Step 4.** Mail a copy of your GI-BMP certificate, the City of Marco Island Landscape certification application, and the $50.00 per business entity application fee to:
  
  **City of Marco Island**
  **Attn: Growth Management**
  **50 Bald Eagle Drive**
  **Marco Island, FL 34145**

- **Step 5.** When you receive your City of Marco Island sticker place them inside the front left (driver’s side) window of each of the company trucks.
- **Step 6.** Renew your city of Marco Island Landscape certification annually.

Renew the City of Marco Island Landscaper Certification

- **Step 1.** Re-submit GI-BMP certification.
- **Step 2.** Complete City of Marco Island renewal form for Professional Lawn and Landscaper registration.
- **Step 3.** Mail or present the certification and registration form along with the $50.00 per business entity renewal fee to: City of Marco Island Community Affairs Department (see address above). Cash or check made payable to The City of Marco Island.

Obtaining the Green Industries Best Management Practices (GI-BMP) Certificate

- **Step 1.** Find a local training at [https://gibmp.ifas.ufl.edu](https://gibmp.ifas.ufl.edu). Elect to sign up for in-person, online or DVD training. *Classes are offered locally the Collier County IFAS extension office (14700 Immokalee Road, Naples, FL 34120) For more information contact Cesar Peralta, Regional GI-BMP Coordinator (UF/IFAS), at venigator@ufl.edu or call 239-321-0852. Alternative classes are offered at Rookery Bay Research Reserve (300 Tower Road, Naples, FL 34113). For more information contact Marissa Figueroa, Coastal Training Program Coordinator, at Marissa.B.Figueroa@FloridaDEP.gov or call the Greenscape Hotline at 239-530-5955.*
- **Step 2.** Take the GI-BMP training and pass the test with a score of 75% or higher.
- **Step 3.** You will receive your certificate or a notification letter in the mail 6-8 weeks after the training.
Obtaining the Limited Certification for Urban Landscape Commercial Fertilizer Applicator

☐ Step 1. Get the GI-BMP Certificate. (Above)
☐ Step 2. Complete the license application form provided or online at http://forms.freshfromflorida.com/13677.pdf
☐ Step 3. Send a copy of your GI-BMP certificate, license application form, a photograph (1 ½ x 1 ½), along with the $25.00 application fee (Checks or money orders made payable to D.A.C.S.) to:
  The Bureau of Entomology and Pest Control
  1203 Governors Square Blvd Suite 300, GS-46
  Tallahassee, FL 32301-2961
☐ Step 4. You will receive your license in the mail.

Obtaining the Limited Commercial Landscape Maintenance License commonly known as the roundup license

In order to use roundup or any other type of pesticide and/or herbicide product (weed and feed included) you need to possess the Limited Commercial Landscape Maintenance License issued by the Florida Department of Agriculture and Consumer Services (FDACS).

☐ Step 1. Contact the Collier County IFAS extension office at 239-353-4244 to sign up for a pesticide class.
☐ Step 2. Contact the Bureau of Entomology and Pest Control at 850-617-7997 for an application packet.
☐ Step 3. Bring a completed application form (provided in the application packet), a photograph (1 ½ x 1 ½) and a check for $150.00 the day of the class. Checks made payable to D.A.C.S.
☐ Step 4. Take the limited category exam (provided at the end of the class).
☐ Step 5. You will receive your license or a notification letter in the mail 3 weeks after the test was taken.

For more information on how to get a license, contact the local IFAS extension office or go to www.flaes.org/complimonitoring/databasesearch/applicert&licensing.html (Applicator Certification & Licensing)