Education Internship Summer

Pay Rate: college credit

Part Time : up to 16 hours per week, depending on college requirement

This position requires availability on Thursdays and Fridays. Other days will be added on as the opportunity arises.

Position Description: This position is a part-time opportunity serving as the Education Intern at Rookery Bay National Estuarine Research Reserve in Naples, FL. This position supports a variety of on and off-site educational programs delivered to audiences of all ages. The prospective intern need not be an education nor science major – art, English, computer majors, etc. could possess skills to aid the education department. Any outgoing student with an interest in education or the environment is encouraged to apply. Basic computer skills are required. Selectee must be proficient in Microsoft Office based programs, especially PowerPoint and Word. The intern is expected to arrive on-time each day they are scheduled to work and successfully complete assigned tasks within a reasonable time frame. The intern should be prepared for work both inside or outdoors. Skills preferred include: ability to follow directions, ability to manage time appropriately, ability to communicate effectively and appropriately to a variety of age groups, ability to work independently and as part of a team.

Responsibilities: Primary duties include assisting with our summer programing including Summer Institute of Marine Science (SIMS) and Kids Free Friday. The Education intern will also deliver programs and presentations to the general public visiting the Environmental Learning Center. Based on student's interest and availability other responsibilities may include: interactive surveys, photography and video production, aquarium assistance, and the handling of live marine animals. The intern will also be expected to participate in field work with other Reserve departments to enhance their understanding of the variety of work that takes place within Reserve boundaries.

***Opportunities for learning and career growth*:** The objective of this program is to provide the selected candidate the opportunity to improve their knowledge about coastal and estuarine ecosystems, to develop their public speaking skills, and to utilize their creativity in improving and developing programs and presentations. These efforts will aid in the delivery of high quality, positive and rewarding experiences to visitors of the Reserve.

Start Date: Synonymous with school term

Required trainings and schedule discussed during interview.

To Apply: Email resume and cover letter to Jeannine Windsor at Jeannine.windsor@dep.state.fl.us

Internship Application

Please provide the information below and attach resume if available

FULL NAME:

E-MAIL:

PHONE:

ADDRESS:

CITY, STATE, ZIPCODE:

Please provide two references below

REFERENCE NAME:

PHONE:

EMAIL:

REFERENCE NAME:

PHONE:

EMAIL:

Why do you want this internship?

What related experience do you have relevant to this position?

Explain how this internship would help your education or career goals.

The bulk of time for this internship is between the hours of 8am and 4pm on either Wednesdays, Thursdays, or Fridays. Hours fulfilled outside of this-time frame will be based on your availability as events or opportunities are scheduled. This could include weekend or evening opportunities. Does this work for you schedule?